



# CIRCLEVILLE TOWN

## Town of Circleville Building Site Permits

The Town charges \$25 for Building Site Permits (AKA Project/Site Approval Permits)

A project approval permit is needed for all structures larger than 10x12. Currently this includes carports and sheds. (From the minutes, 10/10/06, pg 2)

### **Town of Circleville Setbacks:**

Whichever is the greatest on each side:

30 feet from the property line if there is a road right of way or 12 feet from property line.

\*Can get a variance if neighbors agree in writing and property access by emergency vehicles is not hindered. (Verbal discussion, not settled on)

2 copies of the Project Approval form must be filled out, one file copy for the town, one for the applicant. Building inspection form will be issued by the town. (2009)

Inspections and Permits:

The Town issues project approvals. This process serves several purposes:

- Inform the applicant of town policy, including building setbacks
- Allows the board to assess if the project is compatible with the General Plan
- Ensure there is water for the project, if needed.
- Inform the applicant who the building inspector is and how to get the proper forms and permits needed.

The Building Inspector is responsible for all building permits and inspections. (Currently the inspector is Jim Johnson from Panguitch)

Owners must have first inspection within one year or permit expires. (The inspection form says 180 days from issuance or after 180 days of inactivity after project is started)

*These policies need to be revisited and equally enforced for all.*

Last Updated: 5/26/2016 - MSH

Town of Circleville Project Approval Policy